



9040 Willows Rd. NE #101
Redmond, WA 98052
425-861-0500

APPLICATION AND APPROVAL PROCESS

- **Use our application as provided**
- **Application must be filled out completely and signed by each applicant.**
- **Use a credit or debit card for the \$38 screening fee, if payment is not included on app. it is not considered a complete application and will not be screened.**
- **Enter property address, rent amount and lease length desired on the application.**

The application will be reviewed by the property manager and the applicant will be contacted to review terms.

Screening may take 24-72 hours depending on how busy the screening company is at that time.

The property will remain on the market, and will continue to be shown to prospective applicants until a lease is signed and payment made to secure the property.

- **It is not possible to 'hold' a property or put a deposit down prior to application approval.**

Application screening includes:

- **Credit check**
- **criminal background search**
- **rental reference and verification**
- **employment and income verification**

Applicant may want to provide proof of income to help expedite the process.

DENIAL OF APPLICATION

- **A criminal background will result in an automatic denial of application.**
- **Collections, liens, slow pay or bankruptcy may result in the denial of an application**
- **A poor landlord reference may result in a denial of an application**
- **Applicants must make 3 times the rent per month to qualify**

The lease will be written once:

- **the application is approved and/or**
- **a response from the owner is obtained.**

Return Application To:
ABODA Property Management
9040 Willows Road, Suite 101
Redmond, WA 98052
425-602-5562

FAX Call First:
425-861-0999



_____ Non-Refundable Screening Fee

Address of Rental Property _____ Unit# _____
Applicant's Name _____ Date of Birth _____
Social Security# _____ Driver's License _____ Telephone _____
Spouse _____ Date of Birth _____
Social Security# _____ Driver's License _____ Telephone _____
Other Occupant's Name, Age and Relationship _____

CURRENT ADDRESS

Street _____
City _____ State _____ Zip _____
Apt# _____ Name of Apt _____
Move in Date _____ Move out Date _____
Rent/Own/Lease _____ Rent Amt _____
Landlord Mgmt Co. _____
Address _____
Landlord's Telephone _____

PRIOR ADDRESS

Street _____
City _____ State _____ Zip _____
Apt# _____ Name of Apt _____
Move in Date _____ Move out Date _____
Rent/Own/Lease _____ Rent Amt _____
Landlord Mgmt Co. _____
Address _____
Landlord's Telephone _____

CURRENT EMPLOYER
Applicant

Company _____
Telephone# _____ Supervisor _____
Address _____
Hire Date _____ Salary _____
Occupation _____ Full/Part Time

CURRENT EMPLOYER
Spouse

Company _____
Telephone# _____ Supervisor _____
Address _____
Hire Date _____ Salary _____
Occupation _____ Full/Part Time

Additional Income(other employment, child support, interest, etc.) _____
Bank _____ Account # _____ Telephone _____
Pets? Yes _____ No _____ If yes, number, size and type(s) _____
Have you ever used any other names? If Yes, name(s) _____
Have you ever been convicted of a crime? Yes ___ No ___ Have you ever been evicted or refuse to pay rent? Yes ___ No ___

Auto / Year /License 1) _____ 2) _____

Local Contact _____ Address _____ Telephone _____
Nearest Relative _____ Address _____ Telephone _____

In compliance with the Fair Credit Reporting Act, State and Federal Laws, this is to inform you that an investigation involving the statements made on this application for tenancy is being initiated by AccuSearch Inc. I/We certify to the best of my/our knowledge all statements are true and complete. I/We further authorize AccuSearch Inc. to obtain credit reports, court/criminal records, character reports, general reputation, mode of living, rental references and employment history as needed to verify all the information put forth on this application. **SCREENING FEE IS NON-REFUNDABLE.**

Applicant's Signature _____ Date _____
Spouse's Signature _____ Date _____



P.O. Box 28297
Bellingham, Washington
Phone: 1-877-646-4466

I authorize AccuSearch, Inc. to charge my credit card account.
_____ Visa _____ MasterCard _____ American Express
Account Number _____
Amount \$ 38.00 Exp. Date _____ Code _____
Signature _____